



City of Menominee

Application for Sidewalk/Driveway Permit

Instructions: Complete all parts of this application, including the drawing on the back. Return to Building and Zoning Department for review. When form is reviewed and accepted a payment fee will be required before a building/zoning permit is given. Please review the appropriate handout material supplied by the City before planning your work..

Inspections: Two inspections are usually required, as indicated below. Your permit will indicate inspection points. Call 863-1742 for inspection.

1. When work has been laid out, forms set, etc., but before beginning construction. Survey stakes should be located or set as indicated on your permit.
2. When all work has been completed.

ADDRESS WHERE SIDEWALK/DRIVEWAY IS TO BE BUILT			
ADDRESS		PROPERTY PARCEL NUMBER	
Contact Information			
NAME AND ADDRESS OF PROPERTY OWNER			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (include Area Code)
Contractor Information		<input type="checkbox"/> Bond filed with City <input type="checkbox"/> Property owner doing work (no bond req'd)	
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (include Area Code)
Signature			**COMPLETE THE DRAWING ON THE BACK OF THIS PAGE, OR ATTACH SEPARATE DRAWING**
I hereby certify that all information submitted on this application is accurate to the best of my knowledge.			
<u>SIGNATURE:</u>		<u>DATE:</u>	
<u>VALIDATION (Department Use Only):</u>			
<u>APPROVED BY:</u>			
<u>PERMIT NO.:</u>			
<u>FEE:</u>			
<u>DATE:</u>			

SITE PLAN DRAWING: Complete the drawing on the back of the page. Must show the following:

- | | |
|-------------------------|---------------------------|
| Property lines | All buildings on property |
| Property dimensions | Proposed construction |
| Proposed specifications | Streets and alleys |